

First Time Users Only:

- 1. Open a browser and go to www.MyADP.com.
- 2. Click on Get Started link next to New User?
- Sign in to ADP User ID Remember User ID 🚯 Forgot your user ID? New user ? Get started 3. Click on I have a registration code English (US) Y Create Your Account Creating an online account gives you secure and quick access to your personal, pay, HR and company information. It's easy. Please select an option to continue. Find me I have a registration code < Back 4. Type AutoZone-MyADP in the Registration Code box and click Continue
 - Create Account

Enter Registration Code





5. Enter your information to identify yourself and click **Continue**. If the system doesn't find you, please review / re-enter your information.

IMPORTANT NOTE: Your information must match your employee record (Use legal name)

•—	••••••	O	O
Enter Code	Identity info	Contact Info	Create Account
	Let's Get	Started	
Firs	t, we'll need some informatic AutoZon	on to create your acc ne Inc.	ount with
	First Name *		
	* •		
	Last Name 🕯 🛈		
$\boldsymbol{\prec}$	Last 4 Digits of SSN, EIN, or	r ITIN * 🚯	→ ≻
	Birth Month, Day, and Year	*	
	Month V Do	ay 🗸 Year	<u> </u>
	Contin	nue	

6. Verify your identity by email or mobile number. Click on the arrow to select an option.



7. Enter the Verification Code you receive and click Continue. The code is valid for 15 minutes.





8. Select the Last Pay Statement option in the bottom left corner.

Status	

<	Last Pay Statement	
	\$XX,XXX.XX	
	Take Home - Dec 8, 2023	

9. Scroll to the bottom of the screen to Tax Statements, select the **Tax Year** and click **View Statement**. **IMPORTANT NOTE:** The browser must be enabled to allow for pop-ups.

Tax Statem	ients	
Tax year		
2023)	~)
W2 AUTOZONERS L View statement	LC View all statements	

Former AutoZoners who are NOT First Time Users:

- 1. Open a browser and go to <u>www.MyADP.com</u>.
- 2. Enter ADP User ID and then click Next. IMPORTANT NOTE: See instructions below if you do not know your ADP User ID or ADP Password.

Sign in to ADP	
User ID	
Remember User ID ()	
Next	•
Forgot your user ID?	
rorget your user iD:	

3. Enter ADP Password and then click Sign In.





4. Select the Last Pay Statement option in the bottom left corner.

Status

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5. Scroll to the bottom of the screen to Tax Statements, select the Tax Year and click View Statement. IMPORTANT NOTE: The browser must be enabled to allow for pop-ups.

Tax State	nents	
Tax year		
2023		~
W2 AUTOZONERS View statemen	LLC t	
	View all statements	

If you do not know your ADP User ID or ADP password:

- 1. Select Forgot Your User ID?
- 2. Enter your information and click Next IMPORTANT NOTE: The name and email MUST match your ADP record - your legal name. Forgot User ID

Auto	
Last Name *	
Zoner	
Choose One * 🚯	
Email	Mobile number
US - +1(90	1) 555-1212



- 3. The system will provide you with your ADP User ID.
- 4. Select Sign In to log in OR select I don't know my password to have your password reset.

		We found you
	Name	AutoZoner
	Organization	AutoZone Inc.
¢	User ID	XXXXXXXX@AUTOZONE 🛛 🐴
		I don't know my password

5. Select an option to confirm your identity and follow the onscreen prompts.

٥	Send me a t	ext message	
		× Cancel	
		0	×
nter Code	Identity Info	Contact info	Create Account
	We found y	AutoZoner	
	Select an option to	verify your identity.	
			<u></u>
Aut	Send me an emai oZoner@gmail.com		·

Security Verification

- 6. If the steps above aren't working for you, contact ADP for password support at 1-855-714-8188.
 a. ADP representatives are available:
 - i. Monday Friday 8am 8pm Eastern Time
 - ii. ADP offices are closed on federal holidays
 - b. ADP representatives can only reset passwords. They cannot answer questions about your W-2 or provide printed copies to you.